



# INTERNAL/EXTERNAL JOB POSTING

## MIDDLESBORO, KY— SUPERVISOR

### JOB OVERVIEW

- Responsible for supporting plant manager, assistant plant manager, production operators, and payroll/HR department
- Maintain good working relations
- Oversees the production process from start to finish
- Responsible for on time deliveries and ensures that production goals are achieved
- Continuously supports the QMS and SEKRI policies

### QUALIFICATIONS

- Must have good verbal and written communication skills
- Must be able to read and interpret product specifications
- Able to lift a minimum of 20 pounds
- Understand manufacturing of apparel and products
- Capable of understanding the assembly of woven/knit products

### JOB DETAILS

Salary: \$10.50 + depending upon experience

Schedule: Full time, 38+ hours per week

Location: Home base location - Middlesboro, Kentucky

Expected Start Date: TBD (to be decided)

Application Process: As per SEKRI's HR Policies and Procedures, all factors being equal, first priority will be given to internal and local applicants. Submit Internal Job Application and/or Resume to the HR Department and Plant Facility by:

**Thursday, February 4th**

Plant Manager—Jim Crigger or

Misty Looper—HR Manager

FAX: 606-528-7497 or EMAIL: [misty.looper@sekri.org](mailto:misty.looper@sekri.org)